

MEMORANDUM TO : Acting Chief, ICAPS

SUBJECT : Washington Document Center (WDC)

1. ~~With~~ With reference to your memorandum of 23 September on this subject, requesting ORE to study the matter, prepare plans for taking over the Washington Document Center, and designate a representative to coordinate the arrangements incidental thereto, the following comments are ~~sub~~ offered:

a The operations of the <sup>WDC</sup> ~~Washington Document Center~~ are not research operations. Consisting as they do in the translation of captured documents, ~~preparation~~ ~~within~~ the circulation of accession lists, and the preparation of materials in shape for them to be analyzed and ~~evaluated~~ for analysis and evaluation, these operations <sup>pertain to</sup> ~~are~~ a collection, <sup>and are</sup> ~~operations~~ analogous to the operations of FBIS. It is only when the documents have been translated and have left the ~~Washington Document Center~~ <sup>WDC</sup> that the operation of research and evaluation begins.

b This being true, it is inappropriate to place the WDC under ORE, and it will be a <sup>serious obstacle</sup> ~~hindrance~~ to the proper staffing of ORE with trained research personnel if a large number of translators and administrative personnel from WDC are charged against ORE.

c It is suggested that the operation of WDC is an appropriate activity for the Office of Operations.

d In view of the above, ORE is not designating

a representative ~~as requested in your memorandum~~